

## **Opening at St. John's Episcopal Church, Stamford for Director of Children and Youth Ministry**

Position is part-time, salaried, 25-hours per week  
See Job description below

If interested, send resume to [Guinta.saintjohns@gmail.com](mailto:Guinta.saintjohns@gmail.com)

For more information call Sharon Guinta @ 203-348-2619 X 14

### **POSITION DESCRIPTION DIRECTOR OF CHILDREN AND YOUTH MINISTRY**

**PURPOSE:** To develop, direct, and oversee the Education Program and Christian Fellowship opportunities for children and youth that will build their knowledge, form their faith, and support the integration of their faith with their day-to-day lives. Part-time position. Reports to the Rector.

**RESPONSIBILITIES:** To develop a quality program for each age group; select, assign and train talented teachers; and, work with families and church staff to implement outstanding, ongoing educational and fellowship experiences for our children and youth.

- To develop, implement, and monitor the effectiveness of each program, modifying as necessary.
- To minister to the families of the parish and keep in touch with their concerns and needs.
- To recruit, train, and support youth leaders, teachers, substitutes, and related staff.
- To assure teacher competence in Godly Play and adolescent spirituality programs and activities.
- To maintain a complete, up-to-date inventory of program materials.
- To plan, with the clergy, special programs for the Spiritual Formation of children/youth and families on Baptism, Eucharist, Easter, and other major liturgical events.
- To promote children's participation in outreach and mission.
- To assure the safety of all children and youth through Safe Church training and compliance.
- To maintain up-to-date registration and attendance records.
- To establish effective and ongoing communications with the families.

**ACCOUNTABILITY:** The Children and Youth Christian Education Director is accountable for periodically and annually establishing and meeting clear and measurable goals to be achieved in each area of Responsibility, to be accepted by the Rector who provides Performance evaluation on a regular basis.

Position Description last updated, March, 2017